

## Uploading to the Live Music Archive

Last Updated: 2009-05-15

First off, if you haven't read the full Live Music Archive **FAQ**, please do so here:  
[http://www.archive.org/about/faqs.php#Live\\_Music\\_Archive](http://www.archive.org/about/faqs.php#Live_Music_Archive)

Also make sure your files are named according to etree naming conventions.  
Most importantly, no spaces!  
<http://wiki.etree.org/index.php?page=NamingStandards>

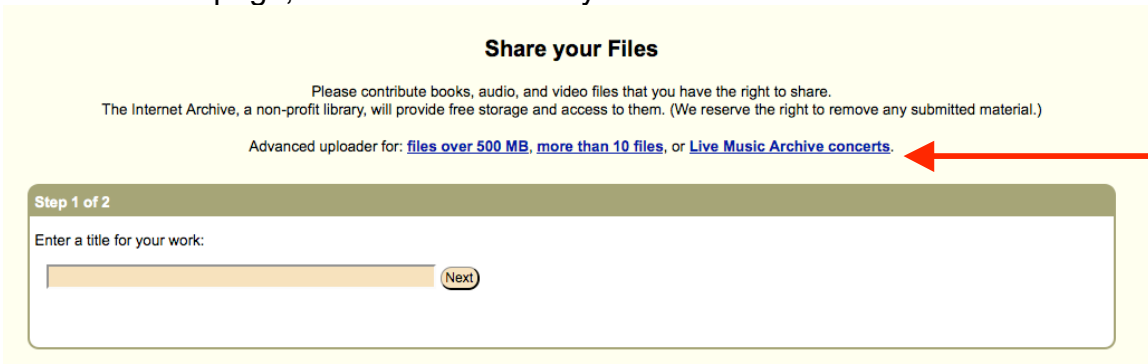
Before you upload your show, you should check the band's **Rights** section. Many bands on the LMA have restrictions on what fans can upload. Some bands only allow a few designated people to upload shows. Some want only audience recordings uploaded and no soundboards. It is very important to check the policy first so that your show isn't later removed for violating policy.

To check the band's policy page, click "**Browse All Artists' Collection Pages in the Live Music Archive**". Then click the name of the band to see their collection page. The **Rights** field details any limitations the band has on uploads. Provided your show fits within the band's rights, you are ready to upload the show!

1. After you log in, you should see an Upload button to the left of your name in the upper-right corner of your browser. Go ahead and click it.



2. On the next page, click the link that says "**Live Music Archive concerts**".



3. Use this form to create your item. Be sure that you fill out the boxes as seen below – this will create a folder called “**bt1990-10-19.flac16**”.

Welcome to the Item Creation Page for the Live Music Archive!

- You must use FTP to add items to the Archive.
- Please upload [LMA-activated bands](#) only; and check the band's upload policy notes first.
- Before you upload, please be sure your audio files follow [Etree.org's Naming Standards](#)

First, Let us help you create a name (or identifier) for your live music recording:

Please fill out (at least) the first two boxes:

Band abbreviation:

Concert date (YYYY-MM-DD):

Rest of identifier ?:

Note: Your item's name should be 5 to 50 characters. Letters, numbers, periods (.), or underscores (\_) are okay, but it must start with a letter or a number.

**Tip:** If you hover over the blue (?) next to “Rest of identifier”, it will help you understand how to fill out each field. You don’t need to use periods as separators; the system will put them in for you. If you mistype something, an administrator can change it later. Just continue as normal, and email [etree@archive.org](mailto:etree@archive.org) when you’re done to have us fix it.

4. The system will check to see if any other item in the collection has the same identifier. If your proposed identifier is available, the system will find a server with free space, create a folder and give you permission to upload to it. The bottom of the screen will now look like this:

Using an FTP Client

1. Connect to FTP Host: [ia301518.us.archive.org](http://ia301518.us.archive.org)
2. Use your Archive username, [greenone@bluestraveler.net](mailto:greenone@bluestraveler.net), and password to connect to the server. You should see a subdirectory named "bt1990-10-19.flac16" (if you don't see this subdirectory, you may have logged into the wrong server!).
3. Put your files into this directory. (You may also delete or replace files).
4. When you are finished uploading your files, **check your item in** by clicking on [this link](#).

We recommend the following FTP clients:

- [SmartFTP](#) for Windows
- [Fetch](#) for Mac
- [qFTP](#) for Linux

See ? for FAQ help with FTP.

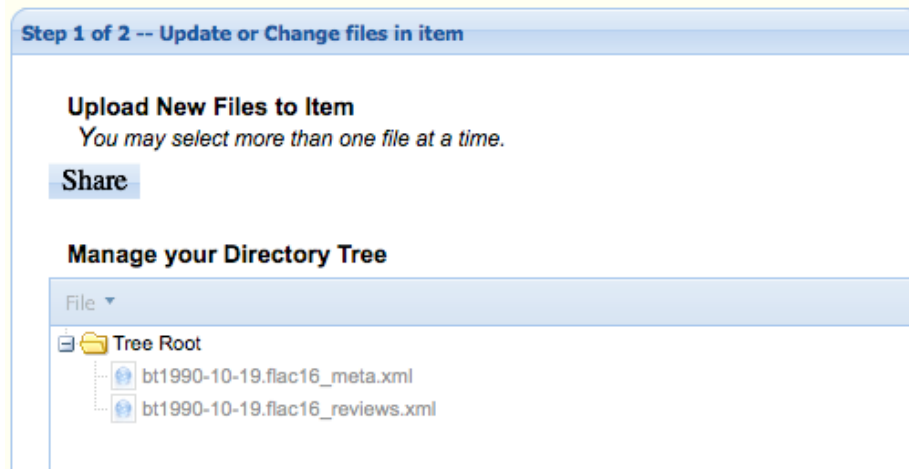
**Tip:** If your identifier is not available, try adding some source information in the “Rest of identifier” field: instead of **flac16**, try **aud.flac16** or **akg483.flac16**.

5. You now have 48 hours to get your recording into the collection. If you don’t finish your upload within 48 hours, the system will check your folder in. But don’t worry, it’s not lost! You can check it back out to finish uploading by going to <http://www.archive.org/checkout/youridentifier> – if you forget your identifier, you can go back to the main page and click on “Contribution center” to find it.

**Please Note:** If the files are not named appropriately, your recording will get **frozen** by a curator and you will be asked to fix this before your upload will be allowed into the collection.

6. To continue with an HTTP upload, click “this link” on the screen above. This will immediately check in your fileset.

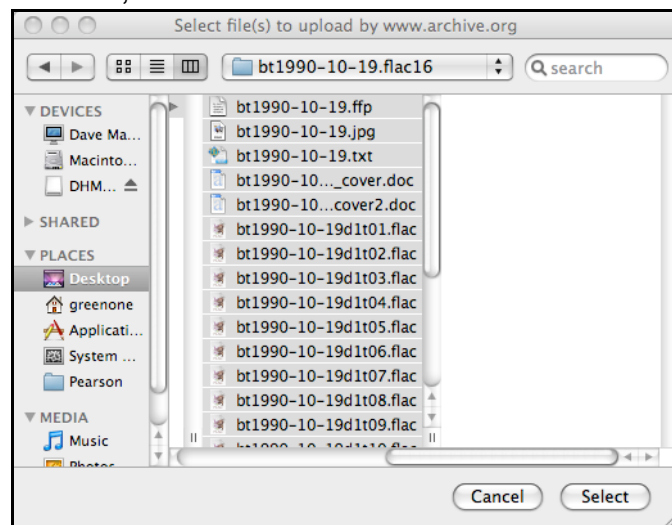
7. Click the link that you are given, and then edit the URL, changing /details/ to /edit/. The URL will look like: <http://www.archive.org/edit/youridentifier> and you will be taken to the new HTTP uploader.



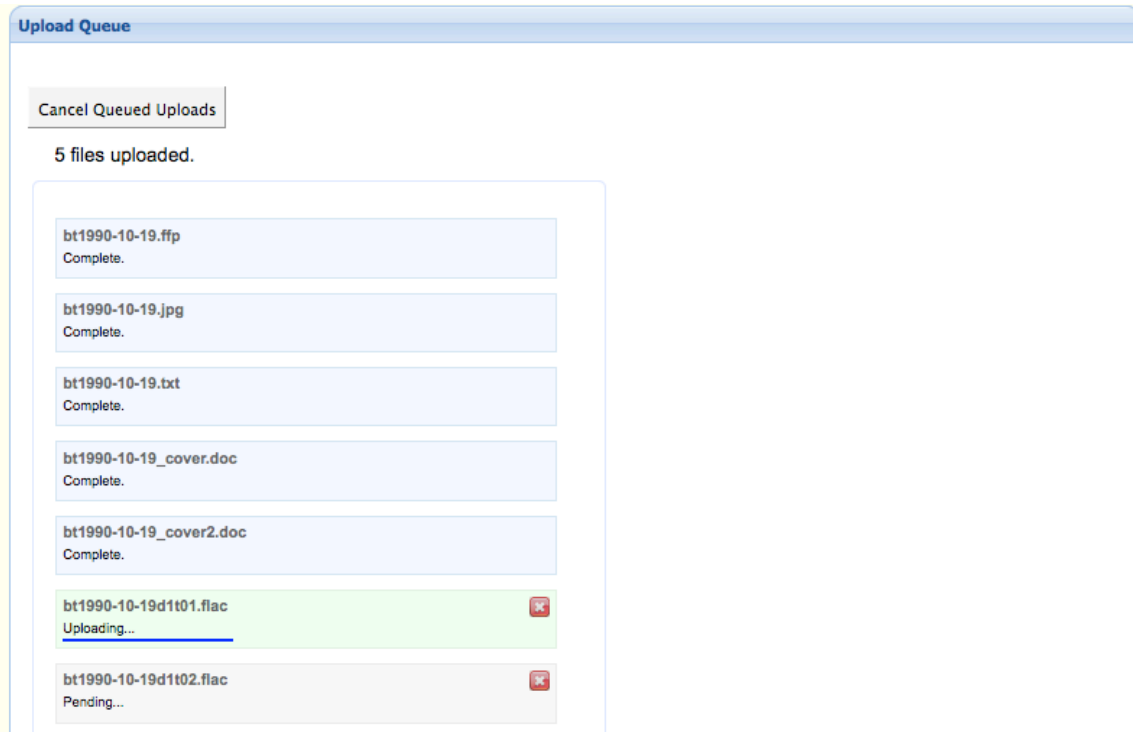
8. Click the “Share” button to add your files to the directory you have created. The files you upload **must** include:

- Legal live audio files (lossless .shn or .flac files ONLY)
- An info file in plain text format (no RTF’s! only .txt files allowed)
- An MD5 checksum (.md5) and/or a FLAC fingerprint file (FFP)

9. After you click “Share”, select the files:

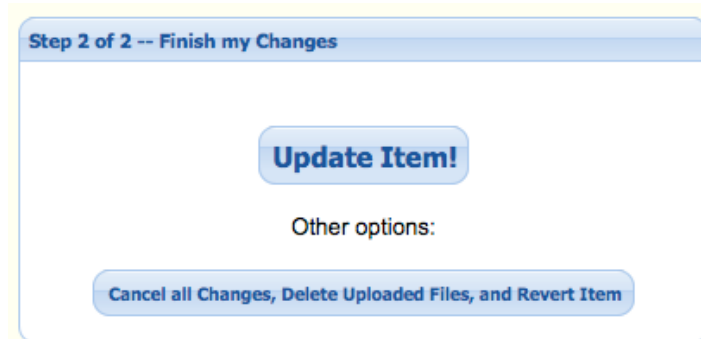


The files will begin uploading; you can follow their progress on the right side.

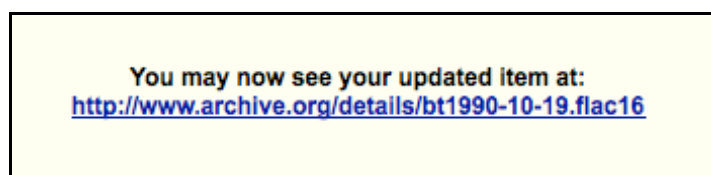


**Tip:** You will see some xml files in the directory tree; these are files generated and used by the system which cannot be directly modified or deleted.

10. When all of the files have finished uploading, click the “Update Item!” button at bottom-left.



You will see a progress bar flash on the screen, saying “Please wait while we make your changes live...” Then this link will appear:



11. Click this new link to your recording. The system will now ask you to pick where this item belongs on archive.org. You need to select from the **etree** menu, and select the artist you are uploading from the dropdown list. In this case, the artist is Blues Traveler.



Put my **etree** item into collection:

12. Once you click on “Submit etree”, you are brought to a form where you can now describe the files. Below are the fields that are editable by the uploader. The only required fields are **Date** and **venue** but please fill out as much as you can.

- **Description:** Paste the setlist in here - song titles only.
- **Date:** Enter the date in YYYY-MM-DD format.
- **Venue:** Enter the name of the venue only.
- **Coverage:** Enter the city and state where the venue is located.
- **Source:** Enter the equipment used to record the show.
- **Lineage:** Enter the equipment used to transfer the master to FLAC/SHN format.
- **Taped by:** Enter the name of the person who recorded the show.
- **Transferred by:** Enter the name of the person who transferred to FLAC/SHN.
- **MD5s:** Paste the text of the md5 or ffp into this field.
- **Notes:** Enter information about guests, recording notes, flaws, etc.

13. At the bottom of this page you will see a list of each file you uploaded. If you uploaded a properly-formatted .txt file, the system will have automatically filled in the track names for you.



File: bt1990-10-19d1t01.flac      Format:

Title:

Creator:

Album:

Track:  (track number)

**Tip:** There are two ‘auto-fill’ buttons at the top and bottom of this metadata editing screen. “Populate Album in File Metadata” and “Populate Creator in File Metadata”. Click them both after you’ve filled out the main form above.

The information in these fields is used to tag the MP3/Ogg files. Filling it out later does *\*not\** retag those files automatically, so you should make sure this information is correct the first time through. If you do need to change something later, email [etree@archive.org](mailto:etree@archive.org) to have it re-derived.

14. Below this, you get to choose from the following:

Derivation options:

- Allow derivatives for files in this item [recommended]
- Allow only non-lossy derivatives for files in this item (lossy derivations apply to audio files only)
- Allow no derivations for files in this item [not recommended]

- The first option allows creation of mp3/ogg files. The system will also create links for the show to be streamed via an .m3u file or via a Flash player.
- The second option does not allow lossy derivatives to be created, but allows archive.org to create lossless derivatives (if something should replace FLAC as a superior lossless format, they might derive that format to FLAC).
- The third option asks that no other files ever be derived from your recording.

15. When you have completed filling out all the information, click submit at the bottom of the page.

16. The system will report all the information you typed in and submit the recording into the collection.

File: "bt1990-10-19d2t07.flac" album change from: [not previously set] to: "1990-10-19 - Boulder Theater"  
File: "bt1990-10-19d2t07.flac" track change from: [not previously set] to: "17"  
File: "bt1990-10-19d2t08.flac" title change from: [not previously set] to: "E: Johnny B. Goode"  
File: "bt1990-10-19d2t08.flac" creator change from: [not previously set] to: "Blues Traveler"  
File: "bt1990-10-19d2t08.flac" album change from: [not previously set] to: "1990-10-19 - Boulder Theater"  
File: "bt1990-10-19d2t08.flac" track change from: [not previously set] to: "18"  
No change to derivation rules.

bt1990-10-19.flac16 queued for details edit operation.  
Once task is started, it will [log here](#).

After a few minutes you should be able to refresh your [bt1990-10-19.flac16 details page](#) and see your changes.

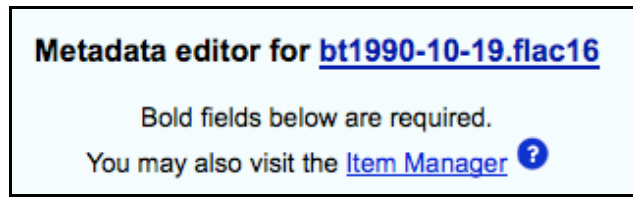
**Successful!**

17. Click the “details page” link at the bottom of the screen. If you see the dropdown screen from step 11, wait a few minutes and refresh again to see your page. Now it’s time to generate the lossy files if you chose to allow them.

18. Click on the “Edit item” link on the left-hand side of the page, halfway down.



19. Click “Item manager” at the top of the next screen.



20. Click the “derive” button near the top of the next screen.

Re-Derive	
<b>Description</b>	This queues up a task in the system to create or re-create derivative files in the specified item as needed. For example, for movies, the task would be to regenerate animated GIFs, streaming MPEG4 files, etc., as needed.
<b>Arguments</b>	identifier: <input type="text" value="bt1990-10-19.flac16"/>
<a href="#">derive</a>	

The lossless files will become available within a few minutes, and if you allowed derivatives they will appear within a few hours, when the system finishes creating them.

**Tip:** If you allowed derivatives and they have not shown up after a few hours, there may be a problem with your fileset. If the files fail an md5 / ffp check, or if you failed to include a .txt info / setlist file, your show’s ‘derive’ task (the process that checks the integrity of the files and if they pass, then makes the mp3’s and oggs) will fail and it will show as a ‘redlined’ task in the show’s ‘Item History’ page. You can access the item history by going to the main [archive.org/details/etree](http://archive.org/details/etree) page, clicking on “Contribution Center” and “tasks not yet completed.”

You should also receive an auto-generated email from [iasupport@archive.org](mailto:iasupport@archive.org) telling you what failed and why, as well as how to fix it. If your task fails and you cannot figure out how to fix it, simply drop the administrators a line and we will help you fix the problem. You do NOT need to re-upload the entire fileset again. Most problems can be fixed with just re-uploading one file or a simple text fix.

Any questions about this or recommendations for improvement: please send to [etree@archive.org](mailto:etree@archive.org) or post to the Live Music Archive forums at <http://www.archive.org/details/etree#forum>

Thanks for your upload! Keep the live recordings coming and tell your favorite band about the Live Music Archive project and ask them if they would grant their permission to be included in the LMA.